Applicability of this Policy

This Policy applies to the Gargantuan TEA, LLC website (the "Service"), all websites operated by Gargantuan TEA, LLC (the "Company," "We," or "Us") and all social media sites or accounts utilized officially by the Company as to all persons lawfully accessing such services, websites or social media sites/accounts. This Policy does not apply to persons who illegally access the Service or who access the Service in violation of the applicable Terms of Service.

Information we Receive about You

Upon Creation of Your Account

Certain functionality offered by Service may require you to create a user account. Upon creation of your account, you will be required to provide basic personal information about yourself which may include your name, general geographic area, gender, email address, and birth month and year (to verify that you are 13 years of age or older).

User Profile

Once your account has been created, you may be offered the opportunity to create a customized user profile. The information collected in the process of creating your user profile is unlimited and is completely controlled by you. You may include as much or as little information as you would like in your user profile and you may even upload a photo of yourself as your avatar.

Subscription to Commercial Solicitation List

If you choose to subscribe to one of Our mailing or other contact list that may involve commercial solicitation, we will always abide by the best practices listed below under **Commercial Solicitations**. When you do so subscribe, then we will receive and record any identifying information, such as email address or other preference information, that you choose to provide.

Purchase Transaction Information

If you decide to make a purchase from Us of any service or products we offer, then you will have to provide a valid means of payment that may involve providing your PayPal Account credentials or credit card number and other identifying data, and billing address.

User Content

Certain functionality of the Service or other Websites or social media accounts operated by the Company may allow Users to upload or share data, information, images, videos or text in a variety of formats or forums (collectively, "User Content"). In addition to the submission formats or forums incidental and part of the use of the Service itself, this may also include submissions for contests, Wiki pages, public user forums or other interactive services.

User Initiated Communication

If you decide to contact Us to provide feedback, accolades or complaints, then the contents of your communication to Us will be collected and recorded.

Functionality Data and Connections

In order to enhance the value of the Service, to enhance security, and in an effort to constantly improve the user experience, We may regularly collect (including by automated means such as by use of analytics tools) data about usage patterns of Users. Our website hosting platform, Squarespace, also has built-in tools that collect data about visit and usage patterns. This data may include, but is not limited to, IP addresses, bandwidth usage, operating systems of Users, types of browsers used, speed of user internet connections, frequency of log-in, length of visits, purchasing habits, games played, guild affiliation, and use of different resources or interfaces. We may collect this data by use of proprietary tools built into the user interface (including those inherent to Squarespace), as well as use of Google Analytics or other commercial analytics tools.

Cookies

Our use of cookies in provision of the Service is limited to the following: 1) To the extent used by Google Analytics or Squarespace to provide analytics data to Us in order for us to enhance the value of the service and constantly improve the user experience. Please see the *Functionality Data and Connections* section for more information about data we collect through Google Analytics. The cookies set and used by Google Analytics are represented **by Google** as anonymous cookies. You can learn more about Google Analytics cookies by visiting their website at <u>www.google.com/analytics</u> and about how Squarespace utilizes cookies by visiting their privacy page at http://www.squarespace.com/privacy/ 2) Session cookies utilized by the user interface (which we operate using Squarespace) in order to authenticate you as a User (if User Account functionality is activated in the future), remember your user preferences and to otherwise enhance your user experience. You may be able to configure your web browser to block cookies, but if you are trying to access Services requiring a User Account, according to Squarespace, you will not be able to do so. Also according to

Squarespace, if you configure your browser to block cookies, you should be able to visit portions of Service that do not require a User Account but some features may be degraded somewhat.

Information from Children Under the Age of 13

None of the Company's services are intended for available to children under the age of 13 and We never knowingly solicit or collect any information whatsoever from or about children under the age of 13. If you become aware that your child under the age of 13 has been using the Company's services or has submitted information to Us, please let us know by email at gargantuantea@gmail.com. If we become aware that a child under the age of 13 has been using our services or submitting information to us, We will immediately terminate the child's account and will take reasonable steps to delete the submitted information.

When We Will Disclose Your Information

Law Enforcement Verified Emergency Purposes

We have a policy of cooperating with law enforcement officials if they can provide a verified emergency reason (i.e. someone's life is in danger) for needing access to information or data that we could otherwise produce in response to legal process pursuant to the Electronic Communications Protection Act ("ECPA"), Stored Communication Act ("SCA") or other applicable legal scheme. We will always require that any law enforcement agency requesting data in such a circumstance to provide us with the applicable legal process as soon as possible.

In Response to Appropriate Legal Process

We will product any requested data that is lawfully and properly requested by service of proper legal process (subpoena, administrative order, or search warrant) pursuant to the ECPA, SCA or other applicable legal scheme.

What We Never Do with Information We Collect or Receive

We never sell or lend personal information we collect from or about you to any thirdparty for commercial purposes. For purposes of this statement, We define "personal information" as information we possess from or about you, that can be readily correlated with you as an individual person. For example, your address, your individual user habits, or your credit card information, would all constitute personal information. In contrast, a geographical count of users residing in a certain geographical area (without providing names), aggregate data about how many users have certain user habits, and how many users purchased a certain service using credit cards, would not be personally identifiable with you individually, and therefore would not constitute personal information.

In the case of credit card information necessary for a purchase transaction, we utilize a payment processor gateway that collects all of your information directly onto their secure servers. None of Our servers or resources keep any of your credit card information at any time.

How we Use Information we Collect or Receive

Personal Information

Your email address, date of birth (unless you choose to publicly share it), phone number or other contact information, data regarding services you have purchased, identifying information about your family members, and your real name (unless you choose to publicly share it) are considered Personal Information. We do not make your Personal Information publicly visible or available, do not allow other Users to access this information, and do not place this information in any portion of the Services that are available to be crawled or indexed by search engines.

We may contact you via your email address, phone number, or other provided contact information, for customer service or administrative matters. We will only use your email address for commercial solicitation in the manner described below under the **Commercial Solicitations** section.

We are constantly striving to improve the user experience with the Service, and to enhance the safety and security of users, the Service, and the network resources on which the Service resides. We may use your Personal Information to assist us in making these user experience and safety/security improvements. We may also use your Personal Information as necessary if we need to address or investigate a complaint about violations of our Terms and Conditions.

In the event of a data breach that threatens the integrity of your personal information, especially if it involves credit card or payment information, we will use commercially reasonable means to contact you and advise you. In doing so we may choose to retain the services of third-party professionals to assist in mitigating the damage of the data breach or to assist with notification as necessary. In doing so, we may share your personal information as reasonably necessary to allow such third-party professionals to do their jobs. We will take reasonable care to not share more of your personal information than is necessary for the job to be done and will exercise prudence in selecting such third-party professionals.

Public Information

All information or data that is not Personal Information (as defined above) is considered Public Information. This includes data and information you voluntarily place in your User Profile, in messages or postings intended to be public (such as comments in open forums or contributions to Wiki pages), pages you create and the contents thereto, are considered Public Information and are made public to all Users and may be indexed by and visible via commonly used internet search engines such as Google or Yahoo. We do not manage, moderate or delete Public Information unless they violate Copyright Law, Trademark Law, or violate Our Acceptable Use Policy. If you decide to cancel your account, while your User Profile will be deactivated and archived and therefore no longer accessible to other users and the public, it will not be deleted. Furthermore, cached versions of your User Profile may be available throughout the internet from sources other than servers or networks We operate or use.

We may use Public Information for any reasonable business purpose.

Commercial Solicitations

We respect your commercial solicitation preferences (and the provisions of the Can SPAM Act) and will never send unwanted commercial solicitations to you either by messaging functionality built in to the Service, by email, social media messaging or posting, or any other means.

We will only send you commercial solicitations if you have opted in to receive such solicitations.

If you decide to unsubscribe from commercial solicitations, we will remove you from our commercial solicitation list promptly and will not send any further commercial solicitations.

For purposes of the Can SPAM Act, our physical address is:

Gargantuan TEA, LLC

11202 NE 68TH AVE Vancouver, WA 98686

Please contact us immediately by email at <u>gargantuantea@gmail.com</u> if you believe that you have either received unwanted commercial solicitations or if you have tried, and have been unable to unsubscribe from commercial solicitations.

Aggregate Data

We reserve the right to use Aggregate Data for any legitimate business purpose including business functions that involve sharing such data with other companies, individuals, or organizations. This may include, but is not limited to, promoting the Service to game platforms, improving security, enhancing the user experience, planning for expansion of service resources, or for enforcement of the Acceptable Use Policy. For purposes of this section, Aggregate Data is defined as an aggregate compilation of data in an overall, statistical report, detailing actions, characteristics, demographics, or other useful information over a given period of time when the compilation makes no references to individual users and cannot reasonably, even by correlating with other data sources, be used to identify individual users or track their habits.

Cancellation of your Account

If you decide to cancel your account with the Service, We will continue to abide by this Privacy Policy. However, since individual user data is almost always heavily ingrained with the framework of the Service as well as the user communities that are based on the Service, none of your personal information will be actually deleted. Instead, your Personal Information will be archived and your personal account and User Profile will be deactivated. Once your Personal Information is archived and your personal account and User Profile is deactivated, other users will not be able to access any of your Personal Information but it will remain accessible to Us and our Enterprise Partners (if applicable). Please note, however, that even after your User Profile is archived, cached versions of it may still be available throughout the internet from sources other than servers or networks that We operate or use. Public Information will continue to be available to the public even after you cancel your account.

Reports of Privacy Concerns

We take your privacy concerns very seriously. If you have questions about the policy or a concern about your privacy, or the application of this Privacy Policy, please contact gargantuanttea@gmail.com and We will address your concern immediately.

Changes to this Privacy Policy

From time to time we may need to change this Privacy Policy. If this Privacy Policy is changed, then a copy will be immediately posted on the main website for the Service as well as other applicable Websites operated by the Company, and you will also be prompted about the change and presented with a copy of the changed Privacy Policy the next time you log in to your account or access any resources associated with the Service. Thereupon, you will need to agree to the new Privacy Policy in order to access

any resources associated with the Service. If you choose not to accept the new Privacy Policy, then you will no longer be able to use the Service.